

**Texas Education Agency  
Standard Application System (SAS)**

**2014-2016 Technology Lending Program Grant**

|                               |  |   |
|-------------------------------|--|---|
| <b>Program authority:</b>     | General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32  | <b>FOR TEA USE ONLY</b><br>Write NOGA ID here:<br>_____<br>Place date stamp here:<br><b>2014 MAY 13 PM 12:34</b><br>RECEIVED<br>TEXAS EDUCATION AGENCY<br>DOCUMENT CONTROL CENTER<br>DISCRETIONARY GRANTS |
| <b>Grant period:</b>          | October 1, 2014, to August 31, 2016  |   |
| <b>Application deadline:</b>  | 5:00 p.m. Central Time, May 13, 2014   |   |
| <b>Submittal information:</b> | Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address:<br>Document Control Center, Division of Grants Administration<br>Texas Education Agency<br>1701 North Congress Ave<br>Austin TX 78701-1494 |   |
| <b>Contact information:</b>   | Kathy Ferguson: techlending@tea.state.tx.us;<br>(512) 463-9400   |   |

**Schedule #1—General Information**

**Part 1: Applicant Information**

|                                      |                   |  |                |
|--------------------------------------|-------------------|--|----------------|
| Organization name                    | County-District # | Campus name/#  | Amendment #    |
| Coldspring-Oakhurst Consolidated ISD | 204901            | Lincoln Junior High (041)<br>Coldspring Intermediate (103) |                |
| Vendor ID #                          | ESC Region #      | US Congressional District #                                | DUNS #         |
| 1746000524                           | 06                | 08   | 010789386      |
| Mailing address                      |                   | City   | State ZIP Code |
| PO Box 39                            |                   | Coldspring   | TX 77331       |

**Primary Contact**

|              |                    |           |                |
|--------------|--------------------|-----------|----------------|
| First name   | M.I.               | Last name | Title          |
| Jerry        |                    | Gibson    | Superintendent |
| Telephone #  | Email address      |           | FAX #          |
| 936-653-1115 | jgibson@cocisd.org |           | 936-653-2197   |

**Secondary Contact**


|              |                    |           |                     |
|--------------|--------------------|-----------|---------------------|
| First name   | M.I.               | Last name | Title               |
| Brian        |                    | Furbee    | Technology Director |
| Telephone #  | Email address      |           | FAX #               |
| 936-653-1119 | bfurbee@cocisd.org |           | 936-653-2116        |

**Part 2: Certification and Incorporation**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

**Authorized Official:**

|                                |                    |           |                |
|--------------------------------|--------------------|-----------|----------------|
| First name                     | M.I.               | Last name | Title          |
| Jerry                          |                    | Gibson    | Superintendent |
| Telephone #                    | Email address      |           | FAX #          |
| 936-653-1115                   | jgibson@cocisd.org |           | 936-653-2197   |
| Signature (blue ink preferred) |                    |           | Date signed    |


 5/12/2014  
 Only the legally responsible party may sign this application.

701-14-107-147

**Schedule #1—General Information (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

| Schedule # | Schedule Name   | Application Type                    |                                     |
|------------|---|-------------------------------------|-------------------------------------|
|            |   | New                                 | Amended                             |
| 1          | General Information   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |
| 2          | Required Attachments and Provisions and Assurances          | <input checked="" type="checkbox"/> | N/A                                 |
| 4          | Request for Amendment                                       | N/A                                 | <input checked="" type="checkbox"/> |
| 5          | Program Executive Summary                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 6          | Program Budget Summary                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 8          | Professional and Contracted Services (6200)                 | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 9          | Supplies and Materials (6300)                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 10         | Other Operating Costs (6400)                                | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 11         | Capital Outlay (6600/15XX)                                  | <input type="checkbox"/>            | <input type="checkbox"/>            |
| 12         | Demographics and Participants to Be Served with Grant Funds | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 13         | Needs Assessment  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 14         | Management Plan   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 15         | Project Evaluation  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 16         | Responses to Statutory Requirements                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| 17         | Responses to TEA Requirements                               | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

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Changes on this page have been confirmed with:

On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

| #   | Applicant Type                              | Name of Required Fiscal-Related Attachment         |
|---|---|--|
| No fiscal-related attachments are required for this grant.  |   |  |
| #   | Name of Required Program-Related Attachment | Description of Required Program-Related Attachment |
| No program-related attachments are required for this grant. |   |  |

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

| X                                   | Acceptance and Compliance   |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | I certify my acceptance of and compliance with the General and Fiscal Guidelines.   |
| <input checked="" type="checkbox"/> | I certify my acceptance of and compliance with the program guidelines for this grant.   |
| <input checked="" type="checkbox"/> | I certify my acceptance of and compliance with all General Provisions and Assurances requirements.  |
| <input checked="" type="checkbox"/> | I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements. |

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

| #   | Provision/Assurance   |
|-----|---|
| 1.  | The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy. |
| 2.  | The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.   |
| 3.  | The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.   |
| 4.  | The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.  |
| 5.  | The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.   |
| 6.  | The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).   |
| 7.  | The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.   |
| 8.  | The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.   |
| 9.  | The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.   |
| 10. | The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.   |
| 11. | The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.   |
| 11. | The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.  |
| 12. | The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.   |
| 13. | The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 <sup>st</sup> year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.   |
| 14. | The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.  |

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By TEA staff person:

**Schedule #4—Request for Amendment**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

|    |                                     |                          | A   | B                 | C               | D                  |
|----|-------------------------------------|--------------------------|---|-------------------|-----------------|--------------------|
| #  | Schedule #                          | Class/<br>Object<br>Code | Grand Total from<br>Previously<br>Approved Budget | Amount<br>Deleted | Amount<br>Added | New Grand<br>Total |
| 2. | Schedule #8: Contracted Services    | 6200                     | \$  | \$                | \$              | \$                 |
| 3. | Schedule #9: Supplies and Materials | 6300                     | \$  | \$                | \$              | \$                 |
| 4. | Schedule #10: Other Operating Costs | 6400                     | \$  | \$                | \$              | \$                 |
| 5. | Schedule #11: Capital Outlay        | 6600/<br>15XX            | \$  | \$                | \$              | \$                 |
| 6. | Total direct costs:                 |                          | \$  | \$                | \$              | \$                 |
| 7. | Indirect cost ( %):                 |                          | \$  | \$                | \$              | \$                 |
| 8. | Total costs:                        |                          | \$  | \$                | \$              | \$                 |

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 4: Amendment Justification**

| Line # | # of Schedule Being Amended | Description of Change | Reason for Change |
|--------|-----------------------------|-----------------------|-------------------|
| 1.     |                             |                       |                   |
| 2.     |                             |                       |                   |
| 3.     |                             |                       |                   |
| 4.     |                             |                       |                   |
| 5.     |                             |                       |                   |
| 6.     |                             |                       |                   |
| 7.     |                             |                       |                   |

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By TEA staff person:

**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Coldspring-Oakhurst CISD is seeking funding in order to implement a Technology-Lending Program for students in Grade 5 at Coldspring Intermediate (204901103), and Grades 6 through 8 at Lincoln Junior High (204901041). As part of the district's instructional technology program, as students advance in grade levels, they will "carry forward" their issued device, and the district will provide new devices to incoming program participants utilizing a combination of funding sources, including but not limited to local and Instructional Materials Allotment funds. This will create a Technology-Lending Program in Grades 5-8 for Year 1 of the grant, and progress to include Grades 5-9 during Year 2 of the grant.

This program will provide each student in the affected grade levels with:

- a wireless mobile computing device in order to ensure on-demand technology access at school and at home,
- digital and online curriculum resources made available through the district's recent adoption of new math and science instructional materials,
- productivity, communication, and presentation applications for use as learning tools,
- assessment tools in order to diagnose students' strength and weaknesses or to assess mastery of the math and science curriculum.

Additionally, this program will provide a mechanism where under-served students who do not have Internet access at home will be able to check out mobile WiFi "hot-spots" in order to have Internet access while off the district premises.

COCISD is committed to providing professional development using local funds in order for educators to be prepared with the necessary knowledge and skills to successfully integrate technology into teaching, learning, and the curriculum. The district is also committed to providing the necessary technical support using local funds in order to successfully implement this program.

COCISD students and educators will participate in instructional activities to prepare them to properly care for and use the mobile devices, as well as Digital Citizenship and Internet Safety instruction. As part of the development of this program, the district's Technology Task Force will review and update the district's existing Acceptable Use Policy to incorporate a Technology-lending Agreement as well as develop the necessary supporting policies and procedures to successfully implement this program.

COCISD will provide self-insurance coverage for all mobile computing devices, including manufacturer-authorized service and support (self maintainer) status in order to ensure equipment is properly maintained in good operating condition. A pool of spare devices, as well as spare/replacement parts will be maintained by the district in order to minimize disruptions to the educational mission of this program, and to facilitate fast response times when repairs or replacements are needed.

COCISD will utilize grant funds in order to provide a mobile computing device for each student (321 total) in Grades 6-8 (Year 1). Grant funds will also be used to create a checkout pool of WiFi "hot-spots", which can be checked out by under-served students in order to provide those students with Internet access at home, if such access is not already available.

In order to provide (108) students in Grade 5 with a mobile computing device, the district will repurpose 120 existing mobile computing devices. These devices have been utilized this school year, and have been maintained in good working order and well cared-for by the district. These devices will be replaced when this student group advances to 9<sup>th</sup> grade, ensuring that students continue to have access to timely and relevant technology resources.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

COCISD will utilize multiple funding sources during Year 2 (and successive years) in order to provide students advancing from 4<sup>th</sup> to 5<sup>th</sup> grade with access to a mobile computing device, while existing participants will "carry forward" their device to the next grade level.

The end result is that this program will expand from Grades 5-8 during Year 1, to include Grades 5-9 in Year 2. Each successive school year the district will expand the program to add an additional participating grade level; for example, a Year 3 observation will document that students in Grades 5-10 each have access to a mobile computing device as the district's Technology-Lending Program expands to additional grade levels.

The district will continue to expand the program until all students in Grades 5-12 have access to a mobile computing device and the ability to check-out a mobile WiFi "hot-spot" for providing access to online instructional resources and the Internet while off-campus.

Budget planning and provisions have been made to ensure that devices are replaced when they reach four years of age, so that students continue to have access to timely and relevant technology resources.

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By TEA staff person:



| <b>Schedule #6—Program Budget Summary</b>   |   |                          |                 |                                    |                           |  |
|---|---|--------------------------|-----------------|------------------------------------|---------------------------|--|
| County-district number or vendor ID: 204901   |   |                          |                 | Amendment # (for amendments only): |                           |  |
| Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32 |   |                          |                 |                                    |                           |  |
| Grant period: October 1, 2014, to August 31, 2016   |   |                          |                 | Fund code: 410                     |                           |  |
| <b>Budget Summary</b>   |   |                          |                 |                                    |                           |  |
| Schedule #  | Title                                       | Class/<br>Object<br>Code | Program<br>Cost | Admin<br>Cost                      | Total<br>Budgeted<br>Cost |  |
| Schedule #8   | Professional and Contracted Services (6200) | 6200                     | \$              | \$                                 | \$                        |  |
| Schedule #9   | Supplies and Materials (6300)               | 6300                     | \$99,600        | \$0                                | \$99,600                  |  |
| Schedule #10  | Other Operating Costs (6400)                | 6400                     | \$              | \$                                 | \$                        |  |
| Schedule #11  | Capital Outlay (6600/15XX)                  | 6600/<br>15XX            | \$              | \$                                 | \$                        |  |
| Total direct costs:   |   |                          | \$              | \$                                 | \$                        |  |
| Percentage% indirect costs (see note):  |   |                          | N/A             | \$                                 | \$                        |  |
| Grand total of budgeted costs (add all entries in each column):   |   |                          | \$99,600        | \$0                                | \$99,600                  |  |
| <b>Administrative Cost Calculation</b>  |   |                          |                 |                                    |                           |  |
| Enter the total grant amount requested:   |   |                          |                 |                                    | \$                        |  |
| Percentage limit on administrative costs established for the program (15%):   |   |                          |                 |                                    | × .15                     |  |
| Multiply and round down to the nearest whole dollar. Enter the result.  |   |                          |                 |                                    | \$                        |  |
| This is the maximum amount allowable for administrative costs, including indirect costs:  |   |                          |                 |                                    | \$                        |  |

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

| <b>For TEA Use Only</b>                         |                      |
|---|----------------------|
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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

| Expense Item Description  |  | Grant Amount Budgeted |
|---|--|-----------------------|
| 6269  | Rental or lease of buildings, space in buildings, or land<br>Specify purpose:  | \$                    |
| 6299  | Contracted publication and printing costs (specific approval required only for nonprofits)<br>Specify purpose:   | \$                    |
| 62XX  | ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:<br><input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other:<br><input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other:<br><input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other:<br><input type="checkbox"/> Building use <input type="checkbox"/> Other:<br><input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other:<br><input type="checkbox"/> Telephone <input type="checkbox"/> Other:<br><input type="checkbox"/> Administrative <input type="checkbox"/> Other: | \$                    |
| a. Subtotal of professional and contracted services (6200) costs requiring specific approval: |  | \$                    |

**Professional Services, Contracted Services, or Subgrants Less Than \$10,000**

| #   | Description of Service and Purpose | Check If Subgrant        | Grant Amount Budgeted |
|---|------------------------------------|--------------------------|-----------------------|
| 1   |                                    | <input type="checkbox"/> | \$                    |
| 2   |                                    | <input type="checkbox"/> | \$                    |
| 3   |                                    | <input type="checkbox"/> | \$                    |
| 4   |                                    | <input type="checkbox"/> | \$                    |
| 5   |                                    | <input type="checkbox"/> | \$                    |
| 6   |                                    | <input type="checkbox"/> | \$                    |
| 7   |                                    | <input type="checkbox"/> | \$                    |
| 8   |                                    | <input type="checkbox"/> | \$                    |
| 9   |                                    | <input type="checkbox"/> | \$                    |
| 10  |                                    | <input type="checkbox"/> | \$                    |
| b. Subtotal of professional services, contracted services, or subgrants less than \$10,000: |                                    |                          | \$                    |

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000**

|   |  |  |                       |
|---|--|--|-----------------------|
| Specify topic/purpose/service:                        |  | <input type="checkbox"/> Yes, this is a subgrant |                       |
| Describe topic/purpose/service:                       |  |  |                       |
| Contractor's Cost Breakdown of Service to Be Provided |  |  | Grant Amount Budgeted |
| 1   | Contractor's payroll costs                                   | # of positions:                                  | \$                    |
|   | Contractor's subgrants, subcontracts, subcontracted services |  | \$                    |
|   | Contractor's supplies and materials                          |  | \$                    |
|   | Contractor's other operating costs                           |  | \$                    |
|   | Contractor's capital outlay (allowable for subgrants only)   |  | \$                    |
| Total budget:   |  |  | \$                    |

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On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #8—Professional and Contracted Services (6200)**

County-District Number or Vendor ID: 204901

Amendment number (for amendments only):

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)**

|               |  |                 |  |  |
|---------------|--|-----------------|--|--|
| 2             | Specify topic/purpose/service:                               |                 | <input type="checkbox"/> Yes, this is a subgrant |  |
|               | Describe topic/purpose/service:                              |                 |  |  |
|               | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |                 | <b>Grant Amount Budgeted</b>                     |  |
|               | Contractor's payroll costs                                   | # of positions: | \$   |  |
|               | Contractor's subgrants, subcontracts, subcontracted services |                 | \$   |  |
|               | Contractor's supplies and materials                          |                 | \$   |  |
|               | Contractor's other operating costs                           |                 | \$   |  |
|               | Contractor's capital outlay (allowable for subgrants only)   |                 | \$   |  |
| Total budget: |  | \$              |  |  |
| 3             | Specify topic/purpose/service:                               |                 | <input type="checkbox"/> Yes, this is a subgrant |  |
|               | Describe topic/purpose/service:                              |                 |  |  |
|               | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |                 | <b>Grant Amount Budgeted</b>                     |  |
|               | Contractor's payroll costs                                   | # of positions: | \$   |  |
|               | Contractor's subgrants, subcontracts, subcontracted services |                 | \$   |  |
|               | Contractor's supplies and materials                          |                 | \$   |  |
|               | Contractor's other operating costs                           |                 | \$   |  |
|               | Contractor's capital outlay (allowable for subgrants only)   |                 | \$   |  |
| Total budget: |  | \$              |  |  |
| 4             | Specify topic/purpose/service:                               |                 | <input type="checkbox"/> Yes, this is a subgrant |  |
|               | Describe topic/purpose/service:                              |                 |  |  |
|               | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |                 | <b>Grant Amount Budgeted</b>                     |  |
|               | Contractor's payroll costs                                   | # of positions: | \$   |  |
|               | Contractor's subgrants, subcontracts, subcontracted services |                 | \$   |  |
|               | Contractor's supplies and materials                          |                 | \$   |  |
|               | Contractor's other operating costs                           |                 | \$   |  |
|               | Contractor's capital outlay (allowable for subgrants only)   |                 | \$   |  |
| Total budget: |  | \$              |  |  |
| 5             | Specify topic/purpose/service:                               |                 | <input type="checkbox"/> Yes, this is a subgrant |  |
|               | Describe topic/purpose/service:                              |                 |  |  |
|               | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |                 | <b>Grant Amount Budgeted</b>                     |  |
|               | Contractor's payroll costs                                   | # of positions: | \$   |  |
|               | Contractor's subgrants, subcontracts, subcontracted services |                 | \$   |  |
|               | Contractor's supplies and materials                          |                 | \$   |  |
|               | Contractor's other operating costs                           |                 | \$   |  |
|               | Contractor's capital outlay (allowable for subgrants only)   |                 | \$   |  |
| Total budget: |  | \$              |  |  |

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| Schedule #8—Professional and Contracted Services (6200)   |  |   |  |
|---|--|---|--|
| County-District Number or Vendor ID: 204901   |  | Amendment number (for amendments only): |  |
| <b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>         |  |   |  |
| 6   | Specify topic/purpose/service:                               |   | <input type="checkbox"/> Yes, this is a subgrant |
|   | Describe topic/purpose/service:                              |   |  |
|   | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |   | <b>Grant Amount Budgeted</b>                     |
|   | Contractor's payroll costs                                   | # of positions:                         | \$   |
|   | Contractor's subgrants, subcontracts, subcontracted services |   | \$   |
|   | Contractor's supplies and materials                          |   | \$   |
|   | Contractor's other operating costs                           |   | \$   |
|   | Contractor's capital outlay (allowable for subgrants only)   |   | \$   |
| Total budget:   |  | \$                                      |  |
| 7   | Specify topic/purpose/service:                               |   | <input type="checkbox"/> Yes, this is a subgrant |
|   | Describe topic/purpose/service:                              |   |  |
|   | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |   | <b>Grant Amount Budgeted</b>                     |
|   | Contractor's payroll costs                                   | # of positions:                         | \$   |
|   | Contractor's subgrants, subcontracts, subcontracted services |   | \$   |
|   | Contractor's supplies and materials                          |   | \$   |
|   | Contractor's other operating costs                           |   | \$   |
|   | Contractor's capital outlay (allowable for subgrants only)   |   | \$   |
| Total budget:   |  | \$                                      |  |
| 8   | Specify topic/purpose/service:                               |   | <input type="checkbox"/> Yes, this is a subgrant |
|   | Describe topic/purpose/service:                              |   |  |
|   | <b>Contractor's Cost Breakdown of Service to Be Provided</b> |   | <b>Grant Amount Budgeted</b>                     |
|   | Contractor's payroll costs                                   | # of positions:                         | \$   |
|   | Contractor's subgrants, subcontracts, subcontracted services |   | \$   |
|   | Contractor's supplies and materials                          |   | \$   |
|   | Contractor's other operating costs                           |   | \$   |
|   | Contractor's capital outlay (allowable for subgrants only)   |   | \$   |
| Total budget:   |  | \$                                      |  |
| c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:       |  | \$                                      |  |
| a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:        |  | \$                                      |  |
| b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:                       |  | \$                                      |  |
| c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:       |  | \$                                      |  |
| d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval: |  | \$                                      |  |
| (Sum of lines a, b, c, and d) Grand total   |  | \$                                      |  |

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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| Schedule #9—Supplies and Materials (6300)                                    |   |                         |  |   |                   |                       |                       |
|--|---|-------------------------|--|---|-------------------|-----------------------|-----------------------|
| County-District Number or Vendor ID: 204901                                  |   |                         |  | Amendment number (for amendments only): |                   |                       |                       |
| Expense Item Description   |   |                         |  |   |                   |                       |                       |
| 63XX   | ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: |                         |  |   |                   |                       | Grant Amount Budgeted |
|  | <input type="checkbox"/>  | Print shop fees         | <input type="checkbox"/>   | Technology-related supplies             |                   |                       | \$                    |
|  | <input type="checkbox"/>  | Postage                 | <input type="checkbox"/>   | Other:                                  |                   |                       |                       |
|  | <input type="checkbox"/>  | Copy paper              | <input type="checkbox"/>   | Other:                                  |                   |                       |                       |
| 6399   | Technology Hardware—Not Capitalized   |                         |  |   |                   |                       |                       |
|  | #   | Type                    | Purpose  | Quantity                                | Unit Cost         | Grant Amount Budgeted |                       |
|  | 1   | Mobile Computing Device | Devices for Student Tech Lending Initiative                                | 300                                     | \$292.00          | \$87,600              |                       |
|  | 2   | Cellular/WiFi Hotspot   | Cell-based WiFi for Students Without Internet Access (4Gb Data Plan/Month) | 20                                      | \$500.00 (Annual) | \$12,000              |                       |
|  | 3   |                         |  |   | \$                |                       |                       |
|  | 4   |                         |  |   | \$                |                       |                       |
|  | 5   |                         |  |   | \$                |                       |                       |
| 6399   | Technology software—Not capitalized   |                         |  |   |                   | \$                    |                       |
| 6399   | Supplies and materials associated with advisory council or committee  |                         |  |   |                   | \$                    |                       |
| Subtotal supplies and materials requiring specific approval:                 |   |                         |  |   |                   | \$                    |                       |
| Remaining 6300—Supplies and materials that do not require specific approval: |   |                         |  |   |                   | \$                    |                       |
| Grand total:   |   |                         |  |   |                   | \$99,600              |                       |

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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| Schedule #10—Other Operating Costs (6400)                                   |   |   |                       |
|---|---|---|-----------------------|
| County-District Number or Vendor ID: 204901                                 |   | Amendment number (for amendments only): |                       |
| Expense Item Description  |   |   | Grant Amount Budgeted |
| 64XX  | ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: |   | \$                    |
|   | <input type="checkbox"/> ESC-owned vehicle usage  | <input type="checkbox"/> Other:         |                       |
|   | <input type="checkbox"/> Insurance  | <input type="checkbox"/> Other:         |                       |
| 6411  | Out-of-state travel for employees (includes registration fees)  |   | \$                    |
|   | Specify purpose:  |   |                       |
| 6412  | Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.        |   | \$                    |
|   | Specify purpose:  |   |                       |
| 6413  | Stipends for non-employees (specific approval required only for nonprofit organizations)  |   | \$                    |
|   | Specify purpose:  |   |                       |
| 6419  | Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations    |   | \$                    |
|   | Specify purpose:  |   |                       |
| 6411/<br>6419   | Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees                            |   | \$                    |
|   | Specify purpose:  |   |                       |
| 6429  | Actual losses that could have been covered by permissible insurance   |   | \$                    |
| 6490  | Indemnification compensation for loss or damage   |   | \$                    |
| 6490  | Advisory council/committee travel or other expenses   |   | \$                    |
| 6499  | Membership dues in civic or community organizations (not allowable for university applicants)   |   | \$                    |
|   | Specify name and purpose of organization:   |   |                       |
| 6499  | Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)  |   | \$                    |
|   | Specify purpose:  |   |                       |
| Subtotal other operating costs requiring specific approval:                 |   |   | \$                    |
| Remaining 6400—Other operating costs that do not require specific approval: |   |   | \$                    |
| Grand total:  |   |   | \$                    |

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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| Schedule #11—Capital Outlay (6600/15XX)   |                     |          |   |                       |  |
|---|---------------------|----------|---|-----------------------|--|
| County-District Number or Vendor ID: 204901   |                     |          | Amendment number (for amendments only): |                       |  |
| 15XX is only for use by charter schools sponsored by a nonprofit organization.  |                     |          |   |                       |  |
| #   | Description/Purpose | Quantity | Unit Cost                               | Grant Amount Budgeted |  |
| <b>6669/15XX—Library Books and Media (capitalized and controlled by library)</b>  |                     |          |   |                       |  |
| 1   |                     | N/A      | N/A                                     | \$                    |  |
| <b>66XX/15XX—Technology hardware, capitalized</b>   |                     |          |   |                       |  |
| 2   |                     |          | \$                                      | \$                    |  |
| 3   |                     |          | \$                                      | \$                    |  |
| 4   |                     |          | \$                                      | \$                    |  |
| 5   |                     |          | \$                                      | \$                    |  |
| 6   |                     |          | \$                                      | \$                    |  |
| 7   |                     |          | \$                                      | \$                    |  |
| 8   |                     |          | \$                                      | \$                    |  |
| 9   |                     |          | \$                                      | \$                    |  |
| 10  |                     |          | \$                                      | \$                    |  |
| 11  |                     |          | \$                                      | \$                    |  |
| <b>66XX/15XX—Technology software, capitalized</b>   |                     |          |   |                       |  |
| 12  |                     |          | \$                                      | \$                    |  |
| 13  |                     |          | \$                                      | \$                    |  |
| 14  |                     |          | \$                                      | \$                    |  |
| 15  |                     |          | \$                                      | \$                    |  |
| 16  |                     |          | \$                                      | \$                    |  |
| 17  |                     |          | \$                                      | \$                    |  |
| 18  |                     |          | \$                                      | \$                    |  |
| <b>66XX/15XX—Equipment, furniture, or vehicles</b>  |                     |          |   |                       |  |
| 19  |                     |          | \$                                      | \$                    |  |
| 20  |                     |          | \$                                      | \$                    |  |
| 21  |                     |          | \$                                      | \$                    |  |
| 22  |                     |          | \$                                      | \$                    |  |
| 23  |                     |          | \$                                      | \$                    |  |
| 24  |                     |          | \$                                      | \$                    |  |
| 25  |                     |          | \$                                      | \$                    |  |
| 26  |                     |          | \$                                      | \$                    |  |
| 27  |                     |          | \$                                      | \$                    |  |
| 28  |                     |          | \$                                      | \$                    |  |
| <b>66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life</b> |                     |          |   |                       |  |
| 29  |                     |          |   | \$                    |  |
| <b>Grand total:</b>   |                     |          |   | \$                    |  |

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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| Schedule #12—Demographics and Participants to Be Served with Grant Funds   |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
|--|----------|------------|---|---|---|---|-----|-----|-----|------------------------------------|---|----|----|----|-------|
| County-district number or vendor ID: 204901  |          |            |   |   |   |   |     |     |     | Amendment # (for amendments only): |   |    |    |    |       |
| <b>Part 1: Student Demographics.</b> Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.                             |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| Total enrollment:  |          |            |   |   |   |   |     |     |     | 1619                               |   |    |    |    |       |
| Category   | Number   | Percentage | Category  |   |   |   |     |     |     | Percentage                         |   |    |    |    |       |
| African American   | 381      | N/A        | Attendance rate   |   |   |   |     |     |     | 95.6%                              |   |    |    |    |       |
| Hispanic   | 107      | N/A        | Annual dropout rate (Gr 9-12)   |   |   |   |     |     |     | 0.5%                               |   |    |    |    |       |
| White  | 1082     | N/A        | TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator) |   |   |   |     |     |     | N/A                                |   |    |    |    |       |
| Asian  | 4        | N/A        | TAKS commended 2011 performance, all tests (sum of all grades tested)                           |   |   |   |     |     |     | N/A                                |   |    |    |    |       |
| Economically disadvantaged   | 1092     | 67.4%      | Students taking the ACT and/or SAT  |   |   |   |     |     |     | N/A                                |   |    |    |    |       |
| Limited English proficient (LEP)   | 17       | 1.1%       | Average SAT score (number value, not a percentage)  |   |   |   |     |     |     | N/A                                |   |    |    |    |       |
| Disciplinary placements  | 75       | 3.9%       | Average ACT score (number value, not a percentage)  |   |   |   |     |     |     | N/A                                |   |    |    |    |       |
| <b>Comments</b><br><br>Coldspring-Oakhurst CISD is a rural school district located approximately 70 miles northeast of Houston in the Piney Woods region of East Texas, and is surrounded by the Sam Houston National Forest and borders on Lake Livingston, a 144,000 acre man-made lake that serves as a watershed and reservoir for the greater Houston area. |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| <b>Part 2: Students to Be Served with Grant Funds.</b> Enter the number of students in each grade, by type of school, projected to be served under the grant program.  |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| School Type  | PK (3-4) | K          | 1   | 2 | 3 | 4 | 5   | 6   | 7   | 8                                  | 9 | 10 | 11 | 12 | Total |
| Public   |          |            |   |   |   |   | 108 | 100 | 100 | 121                                |   |    |    |    | 429   |
| Open-enrollment charter school   |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| Public institution   |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| Private nonprofit  |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| Private for-profit   |          |            |   |   |   |   |     |     |     |                                    |   |    |    |    |       |
| <b>TOTAL:</b>  |          |            |   |   |   |   | 108 | 100 | 100 | 121                                |   |    |    |    | 429   |

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD has performed a comprehensive needs assessment using the data from the 2012-2013 Texas Academic Performance Report, the 2011-2012 Academic Excellence Indicator System, the 2012-2013 Texas Campus STaR Chart, and surveys of parents and students.

Using data collected from the Texas Education Agency's accountability reporting system, Coldspring-Oakhurst CISD has identified specific academic needs at each campus. And please note, that while each campus has made significant progress in some content areas, each grade level content area still falls below state averages.

- The Coldspring Intermediate School campus has a need to improve student academic achievement in Reading, Math and Science content areas across ethnically diverse groups.

| 5 <sup>th</sup> Math | State | District | AA  | Hisp | White | 5 <sup>th</sup> Sci | State | District | AA  | Hisp | White |
|----------------------|-------|----------|-----|------|-------|---------------------|-------|----------|-----|------|-------|
| 2013                 | 74%   | 63%      | 38% | *    | 65%   | 2013                | 73%   | 47%      | *   | *    | 54%   |
| 2012                 | 78%   | 32%      | 25% | *    | 38%   | 2012                | 73%   | 39%      | 34% | *    | 46%   |

- The Lincoln Junior High School campus also has a need to improve student academic achievement in Reading, Math, and Science content areas across ethnically diverse groups.

| 6 <sup>th</sup> Math | State | District | AA  | Hisp | White | 7 <sup>th</sup> Math | State | District | AA  | Hisp | White |
|----------------------|-------|----------|-----|------|-------|----------------------|-------|----------|-----|------|-------|
| 2013                 | 74%   | 39%      | 34% | *    | 42%   | 2013                 | 72%   | 54%      | 33% | 83%  | 59%   |
| 2012                 | 77%   | 64%      | 69% | *    | 64%   | 2012                 | 71%   | 48%      | 28% | *    | 61%   |
| 8 <sup>th</sup> Math | State | District | AA  | Hisp | White | 8 <sup>th</sup> Sci  | State | District | AA  | Hisp | White |
| 2013                 | 76%   | 58%      | 45% | 50%  | 65%   | 2013                 | 75%   | 67%      | 54% | *    | 76%   |
| 2012                 | 73%   | 59%      | 41% | 82%  | 64%   | 2012                 | 71%   | 56%      | 32% | 67%  | 62%   |

The 2012-2013 Texas Campus STaR Chart was used to measure the use of technology in Teaching & Learning and Educator Preparation & Professional Development, and to determine the instructional and professional development needs of each campus.

- The Coldspring Intermediate School campus has a need to improve Teaching & Learning as well as Educator Preparation and Professional Development.
- The Lincoln Junior High School campus has a need to improve Educator Preparation & Professional Development as well as the Infrastructure for Technology.

Parent and Student surveys were performed using a School Climate survey designed to measure multiple factors, including accessibility to technology resources and Internet while at home (off-campus).

- Survey results indicate that approximately 20% of our students do not have readily available access to technology resources or the Internet while at home.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Identified Need  | How Implemented Grant Program Would Address   |
|----|--|---|
| 1. | Improve student academic achievement across multiple content areas and across ethnically diverse groups.   | <p>The integration of technology resources (hardware, software, and services) with curriculum will help improve student engagement, student participation, and ultimately improve student academic achievement.</p> <p>Students will have on-demand access to instructional content and resources aligned to state standards both on- and off-campus to facilitate "any time/any place" learning.</p> |
| 2. | To enhance the classroom instructional environment with additional technology resources, software, and services in a fair and equitable manner to address the needs of all students and educators. | <p>By providing students with access to a mobile computing device as well as Internet access, all students are provided an equitable education regardless of economic status.</p> <p>To provide educators the necessary training, resources and strategies to successfully integrated technology into classroom instruction (through the use of local funds).</p>                                     |
| 3. | Provide students with the necessary technology resources to improve academic proficiency skills and strategies in order to develop life-long learning skills as a personal habit.                  | <p>To provide a technology rich learning environment where technology resources are made available to all students and educators in a fair and equitable manner.</p> <p>To improve student proficiency with technology, and to provide students with the necessary resources and strategies to develop life-long learning habits.</p>   |
| 4. |  |   |
| 5. |  |   |

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**Schedule #14—Management Plan**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Title                    | Desired Qualifications, Experience, Certifications  |
|----|--------------------------|---|
| 1. | Program Manager          | Experience implementing a student technology lending program, including program and policy development, as well as management and oversight of operational and budgetary needs.   |
| 2. | Instructional Specialist | Experience creating and delivering technology-enriched instructional programming to both educators and students. Experience providing staff development utilizing multiple delivery methods. Requires a valid Texas teaching certificate and Google Apps Trainer certification. |
| 3. | Technology Committee     | Experience in guiding program and policy development, as well as an awareness of classroom, educator, student, and parent needs.  |
| 4. |                          |   |
| 5. |                          |   |

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Objective         | Milestone   | Begin Activity | End Activity |
|----|-------------------|---|----------------|--------------|
| 1. | Year 1 Activities | 1. Educator Professional Development (locally funded) | 08/01/2014     | 05/30/2015   |
|    |                   | 2. Student & Parent Orientation & Training            | 08/01/2014     | 01/31/2015   |
|    |                   | 3. Deployment of Hardware                             | 11/01/2014     | 05/30/2015   |
|    |                   | 4. Program Assessment & Mid-course Corrections        | 03/01/2015     | 03/31/2015   |
|    |                   | 5. Recall of Hardware                                 | 05/26/2015     | 05/29/2015   |
| 2. | Year 2 Activities | 1. Educator Professional Development (locally funded) | 08/01/2015     | 05/30/2016   |
|    |                   | 2. Student & Parent Orientation & Training            | 08/01/2015     | 01/31/2015   |
|    |                   | 3. Deployment of Hardware                             | 09/28/2015     | 10/02/2015   |
|    |                   | 4. Program Assessment & Mid-course Corrections        | 01/01/2016     | 01/31/2016   |
|    |                   | 5. Recall of Hardware                                 | 05/23/2016     | 05/27/2016   |
| 3. |                   | 1.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 2.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 3.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 4.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 5.  | XX/XX/XXXX     | XX/XX/XXXX   |
| 4. |                   | 1.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 2.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 3.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 4.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 5.  | XX/XX/XXXX     | XX/XX/XXXX   |
| 5. |                   | 1.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 2.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 3.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 4.  | XX/XX/XXXX     | XX/XX/XXXX   |
|    |                   | 5.  | XX/XX/XXXX     | XX/XX/XXXX   |

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

As part of our ongoing efforts to improve our Technology-Lending Program, Coldspring-Oakhurst CISD will use several methods to solicit feedback and monitor progress from all stakeholders at each stage of the project:

- Professional Development of Educators
- Educator use and adoption of instructional materials and embedded technology resources
- Educator use and adoption of strategies used to integrate technology into the curriculum and classroom instruction
- Participation of students, parents, and community members in workshops and activities.

During the course of the program, all participants (Educators, Administrators, Students and Parents) will work collaboratively to provide feedback during focus group discussions, through interviews, observations, and surveys, and through the district web portal, and other avenues as available. Campus Administrators and the Project Manager will also be responsible for monitoring participant activities for barriers, and to work collaboratively to develop strategies to overcome those barriers in a fair and equitable manner during the course of the program.

Coldspring-Oakhurst CISD will utilize campus activities, the district web site, e-mail, and telephone notification system as appropriate in order to communicate program activities and changes as necessary to all stakeholders and to properly support and maintain the Technology-Lending Program.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD is committed to building and maintaining a Technology-Lending Program in order to provide a fair and equitable education to all of our students, regardless of economic status.

COCISD currently has a BYOD/BYOT program in place at the Coldspring-Oakhurst High School campus as well as the Lincoln Junior High School campus. Because of the district's percentage of students classified as Economically Disadvantaged, there are a significant number of students that are unable to utilize these additional resources.

The district has documented its' willingness to build this program by utilizing existing resources and materials in order to provide the most impact in a short period of time by combining these local resources (hardware, software, services, funding and personnel) in order to successfully implement this program.

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Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #15—Project Evaluation**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

| #  | Evaluation Method/Process                       | Associated Indicator of Accomplishment |   |
|----|---|--|---|
| 1. | Pre- and Post Deployment Classroom Observations | 1.                                     | % Increase in the use of technology resources                                   |
|    |   | 2.                                     | % Increase in the number of lessons utilizing Project-based Learning strategies |
|    |   | 3.                                     | Changes in Student Learning and Instructional Delivery Methods                  |
| 2. | Student Focus Groups                            | 1.                                     | Changes in Learning Models (PBL vs Sage-on-Stage, etc...)                       |
|    |   | 2.                                     | Increase in Technology Access & Use On and Off-Campus                           |
|    |   | 3.                                     | Impact on Student Learning  |
| 3. | Teacher Focus Groups                            | 1.                                     | Changes in Instructional Delivery Models  |
|    |   | 2.                                     | Increase in Use of Technology/Curriculum Resources                              |
|    |   | 3.                                     | Impact on Teaching / Student Proficiencies                                      |
| 4. | Principal Interviews                            | 1.                                     | Changes in Teacher Practice   |
|    |   | 2.                                     | Changes in Student Learning   |
|    |   | 3.                                     | Impact on Teaching / Student Proficiencies                                      |
| 5. | Data Collection                                 | 1.                                     | Educator Participation in Professional Development                              |
|    |   | 2.                                     | Student/Parent Participation in Workshops/Activities                            |
|    |   | 3.                                     | Observational Data, Focus Groups, and Interviews                                |

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

**Qualitative Data Collection**

- Observations of classroom practices.
- Interviews with Students, Parents, Educators, and Administrative Leaders.
- Focus group discussions hosted by the Program Manager and/or Instructional Technology Specialist

**Quantitative Data Collection**

- Number of educators actively participating in professional development, and modifying their classroom instruction as a direct result of the training
- Number and type of professional development activities offered to participants.
- Number and type of workshops and activities offered to Educators, Students, Parents, and the Community.
- Number of Students and Parents attending workshops and activities.
- Student academic achievement on locally developed benchmarks as well as state-standardized achievement tests
- Increase/Decrease in Student daily attendance per semester
- Increase/Decrease Student discipline incidents, and type of incidents reported

Both quantitative and qualitative data will be collected during each semester (grant quarter), and the data collected will be utilized to drive decision-making regarding program delivery, implementation and management.

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## Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

COCISD has traditionally used local funds to provide laptop carts to students, however these devices do not leave the physical confines of the district. Additionally, these devices are limited in functionality due to their age.

Coldspring-Oakhurst CISD currently has a BYOD/BYOT program at our Lincoln Junior High and Coldspring-Oakhurst High School campuses. No such program is currently available at our Coldspring Intermediate campus. The High School Advanced Placement (AP) program has implemented a pilot of mobile devices (Chromebooks) to evaluate the impact of providing student access to a mobile computing device.

The district desires to combine all of these efforts into creating a single, cohesive Technology-Lending Program for Grades 5-8 that will expand with each successive school year, and one that addresses the needs of all students in a fair and equitable manner.

The district has recently adopted new (state-approved) instructional materials for Math in Grades K-8 and Science in Grades K-12. These adoptions include technology resources as part of their instructional materials, and will serve as the foundation for integrating technology into classroom instruction.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**Statutory Requirement 2:** If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district currently has 120 Chromebooks available via 4 carts at the Lincoln Junior High School campus, and 24 Chromebooks available via 1 cart at the Coldspring Intermediate School campus, for a total of 144 existing devices. 108 of these existing devices will be relocated and made available to the incoming 5<sup>th</sup> grade students during the first year of the grant, and 21 of these existing devices will be distributed evenly between 6<sup>th</sup>, 7<sup>th</sup>, and 8<sup>th</sup> grades. The 15 remaining devices from this pool will be utilized to provide loaner/spare devices to students in the event that a device is unavailable due to service or repairs being made.

Grant funding will be utilized to purchase 300 new Chromebooks for Grades 6-8. By utilizing existing devices and combining them with the use of grant funds, the district will be able to provide a Technology-Lending Program device for all students in Grades 5-8 during the first year of the grant.

Additionally, the district plan calls for the purchasing of an additional grade level of devices per school year beginning with the 2<sup>nd</sup> year of the grant. Existing students will "carry forward" their device to their next grade level. This allows the program to expand in a logical, and natural manner

The district will utilize a combination of local and Instructional Materials Allotment (IMA) funding in order to support the expansion of this program.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 1:** Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD's proposal aligns to multiple goals, objectives and strategies as outlined in the District Improvement Plan for 2013-2014. An excerpt of two goals from the District Improvement Plan for 2013-2014 are included here to highlight this alignment:

*Goal 1: All students will reach high standards in all academic programs including Career and Technology Education, fine arts, the State Assessments of Academic Readiness (STAAR) standards and federal Adequate Yearly Progress (AYP) standards.*

*Objective D: All students will meet the standards on all state assessments in all student accountability groups.*

*Strategy 4: COCISD will implement Project-Based Learning to engage all students in real world learning experiences through critical thinking, communication, and collaboration in order for them to access future opportunities.*

*Goal 4: COCISD is committed to supporting the integration of technology in all facets of the educational system.*

*Strategy 2: Continue to purchase innovative technology instructional aids to increase student participation and interest in learning.*

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 2:** Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD has prioritized campuses based on academic need utilizing testing data from the 2012-2013 state-standardized tests and prior testing years. This historical data demonstrates that 5<sup>th</sup> grade students at both the Coldspring Intermediate School and that 6<sup>th</sup> through 8<sup>th</sup> grade students at the Lincoln Junior High School campus fall below the state averages in Reading, Math, and Science.

The purpose of this grant is to provide each student with access to a mobile computing device and the necessary technology and instructional resources, including Internet access, while off-campus if the student does not already have such access available, and to extend learning beyond traditional school walls and the instructional day in order to improve student academic achievement in all content areas.

To facilitate Internet access at home, the grant will furnish a pool of WiFi "hot-spots" available for checkout from the Campus Help Desk. A help desk technician will be responsible for checking-in and checking-out devices to high-need students working on classroom projects that require Internet access at home. Additionally, the Campus Help Desk will be responsible for providing on-site technical support to teachers and students participating in the Technology-Lending Program.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 3:** Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

As indicated in the response to TEA Program Requirement 1, Coldspring-Oakhurst CISD's proposal aligns to the District Improvement Plan for 2013-2014. In addition to this alignment with the District Improvement Plan, the proposed project serves as a natural and logical growth to the district's existing program offerings.

Beginning with the 2012-2013 school year, the district began investing in Chromebooks for the Coldspring-Oakhurst High School, Lincoln Junior High School, and Coldspring Intermediate Schools in order to give students increased access to online instructional resources, including the Internet. However, only the Coldspring-Oakhurst High School AP program made any provisions for the students to take the devices home.

This proposal aligns with and extends the district's current program offerings by providing additional mobile computing devices at each campus which can be taken home by students, extends the number of students being served, as well as providing access to online instructional resources and the Internet to students who would otherwise not have this opportunity to extend their learning beyond the traditional school day or campus facilities.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 4:** Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD has recently adopted new instructional materials for Math and Science.

The district Instructional Materials Committee recently recommended instructional materials to the Board of Trustees adoption in the subject areas of Math in Grades K-8 from Houghton Mifflin Harcourt, materials for Science in Grades K-2 from Pearson Interactive Science, and materials for Science in Grades 3-8 from Houghton Mifflin Harcourt, and materials for Science in Grades 9-12 from McGraw Hill.

In addition to the recently adopted instructional materials, Coldspring-Oakhurst CISD has adopted Google Apps for Education as our primary platform for collaboration and communication. Now in our second year as a "Google Apps District", the district employs an Instructional Technology Specialist that is a Google-certified Trainer, who will also provide pedagogical support and professional development in support of the district's Technology-Lending Program.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 5:** Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014–December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD will provide professional development utilizing local funds via the following schedule:

- August Inservice – Program Training & Orientation / 21<sup>st</sup> Century Classroom Management (1 x full-day)
- September – HMH Curriculum Resources for Math & Science (1 x full-day)
- October – Google Apps in the Collaborative Classroom (1 x full-day)
- November – Project-based Learning with Technology (1 x full-day)

In addition to the above scheduled professional development programs, Coldspring-Oakhurst CISD will provide professional development opportunities in a variety of delivery methods in order to enhance educator preparation and professional development to ensure the success of our Technology-Lending Program.

COCISD's technology professional development program includes these characteristics:

- ongoing – the program will be maintained by the district beyond the end of the grant period, with additional staff being trained in order to address personnel turnover and to provide continued professional development
- embedded – the District Instructional Technology Specialist will offer embedded professional development in the classroom to work with teachers in their environment to address individual needs
- aligned – program goals are aligned to student needs as well as campus and district improvement plans
- grounded in collaboration – the teachers, District Instructional Technology Specialist and administrative leaders will work as a team to enrich the learning environment and enhance learning.

**TEA Program Requirement 6:** Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD recently contracted for upgrades to the district's wired and wireless network infrastructure in order to meet the needs of today's learning environment. The district has expanded both wireless coverage and density in order to better support our BYOD initiative.

Based on State Educational Technology Director's Association (SETDA) recommendations, districts should have 100Mb of bandwidth for every 1,000 students. Based on our enrollment, COCISD should have 160Mb of bandwidth for Internet access. The district is currently contracted with ESC Region VI for Internet Access for 100Mb of service, and has executed a contract and is scheduled to increase Internet Access to 250Mb of service beginning July 1, 2014. This will exceed the SETDA recommendation by a significant margin.

The district is well positioned to provide wireless access to the Internet on each campus at speeds sufficient to meet current and projected bandwidth needs as part of this program.

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## Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 7:** Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst has an existing service agreement with a cellular carrier for cellular telephone service. We will expand this agreement to include mobile data services and provide a pool of WiFi "hot-spots" that will be available for checkout at both the Coldspring Intermediate School and Lincoln Junior High School campuses.

Devices will be available for checkout to qualified students from the Campus Help Desk. The Campus Help Desk will be responsible for managing the loan and return of the devices, as well as ensuring they are in good working order, charged, and that the data plan has not been exceeded.

The district will contract for a 4Gb monthly data plan per device. Based on research of surrounding districts with similar Technology-Lending Programs, COCISD is well positioned to ensure our students have any-time/any-where access to online instructional resources as well as the Internet.

**TEA Program Requirement 8:** Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD has an existing support technician at the Coldspring Intermediate campus that will be able to provide support to participating educators and students at Coldspring Intermediate School in Grade 5 (approximately 100 students).

The district will hire an additional technical support representative using local funds in order to provide technical support to participating educators and students at Lincoln Junior High School in Grades 6-8 (approximately 321 students).

The district has an existing support technician at the Coldspring-Oakhurst High School campus that will be able to provide support to participating educators and students at the Coldspring-Oakhurst High School campus when the program expands to include Grade 9 (approximately 120 students) during Year 2 of the grant.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 9:** Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD will utilize an on-site Campus Help Desk at each participating campus in order to properly support and maintain the Technology-Lending Program. The Campus Help Desk Technician, in conjunction with the District Technology Department, will coordinate the distribution and return of equipment.

In order for the Campus Help Desk to check-out a device, the following criteria must be met:

- The parents and students must have completed the program orientation and student training,
- The district must have on file a Technology Lending Agreement signed by both the student and parent, and
- The device must be inspected during check-out and the inspection form must be signed by both the parent and the student that the device was issued in good, working order.

During the check-in of a device, the Campus Help Desk will perform an inspection of the device. A device inspection form will be sent home to be signed by both the parent and the student and then returned to the Campus Help Desk.

By providing a mobile computing device to every student, we reduce the need to allocate mobile computing devices based on need. Each student will be issued a device.

Internet access will be provided to qualified students based on qualification for Free & Reduced Meal (FARMA) status, and whether or not the student already has a method of accessing the Internet while at home. The district will provide a mobile WiFi "hot-spot" that the student may check out for up to 3 instructional days. The district will provide 4Gb/month of data per "hot-spot" and will monitor use/demand and obtain additional "hot-spots" as necessary using local funds to meet student needs. These devices may be checked out from the Campus Help Desk, with preference being given to students working on a classroom project versus casual use.

COCISD will participate in the computing device manufacturer's self-maintainer program and will utilize Campus Help Desk and District Technology personnel to provide repair and support for inoperative or damaged devices. The district will maintain a pool of loaner devices as well as a spare-parts inventory in order to support this program. These materials will be obtained using local funding sources.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 204901

Amendment # (for amendments only):

**TEA Program Requirement 10:** Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Coldspring-Oakhurst CISD will self-insure equipment and provide hardware diagnostics and repair internally using the manufacturer's self-maintainer program in order to keep program costs down.

To reduce participation barriers, the District Technology Task Force will be responsible for the development of a program policy to assess fees for damage, loss, or theft; this policy recommendation will be presented to the Superintendent and Board of Trustees for review and adoption.

All policy recommendations will be made to the Superintendent and Board of Trustees in compliance with District Policy CMD (Legal), FL (Legal) and GBA (Legal).

**TEA Program Requirement 11:** Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The District Technology Task Force will meet pre-grant and during the 1<sup>st</sup> semester to review and revise the district's current Acceptable Use Policy (AUP) to incorporate Responsible Use as well as the development of a social contract between parents, students, and the district in the form of a Technology-lending Agreement.

The revised policy will be recommended to the Superintendent and Board of Trustees for adoption.

As part of the policy revision, the newly created policy will incorporate:

- Existing and revised Acceptable Use policies, as required;
- Newly created Responsible Use policies, as required;
- A social contract for Parents and Students for the Technology-Lending Program; and
- Provisions for Internet Safety and Digital Citizenship instruction for students.

Coldspring-Oakhurst CISD has adopted the Common Sense Media ([www.common sense media.org](http://www.common sense media.org)) curriculum for Internet Safety and Digital Citizenship, and will deliver students' instructional activities and assessments based on this curriculum.

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